

**Alternative Broadcast Inspection Program
REQUEST FOR INSPECTION FORM
South Dakota Broadcasters Association**

Station(s) _____
requests an inspection of its facilities located at:
_____.

It is understood that this inspection will occur with prior notification by either the inspector or the SD Broadcasters Association (SDBA) at a time to be determined by the SDBA office. Stations will be advised of the scheduled inspection upon receipt of this signed agreement and all inspection fees by the SDBA office. In the event re-inspection is necessary, "re-inspection fees" will be billed and must be paid in advance of any necessary re-inspection. ***The Alternative Broadcast Inspection Program (ABIP) is available to all broadcast stations whether they belong to the SD Broadcasters Association or not.***

Upon completion of the inspection, the station will receive a listing of all potential violations, an option of severity and an accounting of any potential forfeiture. It is the responsibility of the station to correct any area of non-compliance. The South Dakota Broadcasters Association, its members, officers, board of directors, staff and inspectors assume no responsibility and make no guarantees beyond those listed above.

The inspector has been contracted by the SDBA and is not an employee of the Federal Communications Commission. Any non-compliance will not be reported to the FCC or any other governmental agency. However, notice of those stations found "in compliance", whether on initial inspection or upon re-inspection, will be forwarded to the FCC field offices in Denver, Colorado. Stations found "in-compliance" by the SDBA inspector will then be granted a three (3) year grace period, during which time stations will be exempted from further routine inspections by the Denver office of the FCC. The grace period will apply except in those instances relating to external triggers such as a formal complaint being filed with the FCC; or an order by the FCC in Washington, DC for specific or general inspections.

Should the FCC come to a station to perform a normal routine inspection, unrelated to any external triggers, before the SDBA inspection is completed, the station should produce a copy of this request. The FCC inspector will not proceed with the inspection at that time and the station will have 150 days for the ABIP "In Compliance" notice to be received by the FCC regional office in Denver or St. Paul.

This agreement does not cover Equal Employment Opportunity Compliance. Stations are, as always, encouraged to make special efforts to make certain they are in compliance with the rules and regulations governing this area. Compliance with FCC political broadcast rules will only be inspected and certified to the extent that stations can demonstrate that current information on political broadcasts is correctly contained in the public file.

The Station agrees to retain three (3) copies of this agreement within its facility at all times. The distribution of these copies shall be as follows: one copy to be retained by the General Manager or Station Manager, and two copies to be distributed to key staff personnel who are familiar with this agreement and with the SDBA Alternative Broadcast Inspection Program (ABIP) and FCC procedures.

The Station agrees to provide the SDBA inspector with the necessary staff support and cooperation to accomplish the inspection and to behave towards the SDBA inspector with courtesy and respect at all times.

It is agreed that the South Dakota Broadcasters Association, its members, officers, board of directors, the inspectors, and staff shall be held harmless should an official inspection by any governmental agency result in fines, forfeitures, or any other punitive actions.

To facilitate inspections across the state and because of NCSA monies, the Association is proud to subsidize the inspection cost for MEMBER Stations. SDBA Member Stations will receive a discount in the inspection fees. SDBA using NCSA funds, will pay the remaining share of the fee for SDBA MEMBER Stations, plus all travel costs and per diem for the inspector. Therefore, your cost per station of an inspection is as follows:

INSPECTION FEE SCHEDULE:

Stations(s) to be inspected are: *(check appropriately and remit total amount)*

	<u>SDBA Member</u>	<u>Non SDBA Member</u>
_____ AM Station	\$160.00	\$270.00
_____ AM Directional Station	\$245.00	\$490.00
_____ FM Station	\$160.00	\$270.00
_____ FM Translator	\$ 50.00	\$100.00
_____ TV Station	\$245.00	\$490.00
_____ TV Translator/LP	\$125.00	\$200.00
TOTAL TO BE SUBMITTED:	\$ _____	\$ _____

Re-Inspections / Call Back Fee: Actual Time @ \$60.00 / hour

Note: Stations will be required to pay the full re-inspection rate themselves

Please note whether you consent to the SDBA notifying the FCC of the date and this existence of this contract, if requested. If you check “YES”, the “grace period” shall commence on the date of this contract and expire at the end of 150 days. Should the FCC come to the station to perform a normal routine inspection (unrelated to external triggers) before the ordered SDBA inspection is completed, the station should produce a copy of this agreement. The FCC inspector will not proceed with the inspection. If you check “NO”, the FCC will not be notified, and the 150 day grace period will not available to this station(s). **YES _____ NO _____**

The undersigned understands and agrees to all the provisions of this document.

Name (please print) _____ Signature _____

Title _____ Date _____

Please retain three (3) copies of this agreement as stated above. Payment can be made by check or credit card. To pay by credit card, call the SDBA Office at (605) 224-1034 and then email the Request Form to marla@willardandassociates.com. If paying by check, please make the check payable to SDBA and return the original request form along with all inspection fees to the:

South Dakota Broadcasters Association
PO Box 1037 / 106 West Capitol Ave., Suite 7
Pierre, SD 57501

Additional information about the Alternate Broadcast Inspection Program may be found on our Website: <http://sdba.org/main/index.php/programs-and-applications/alternative-broadcast-inspection-program/>

Questions may be directed to the SDBA office:
Email: marla@willardandassociates.com
Phone: (605) 224-1034 | Fax: (605) 224-7426